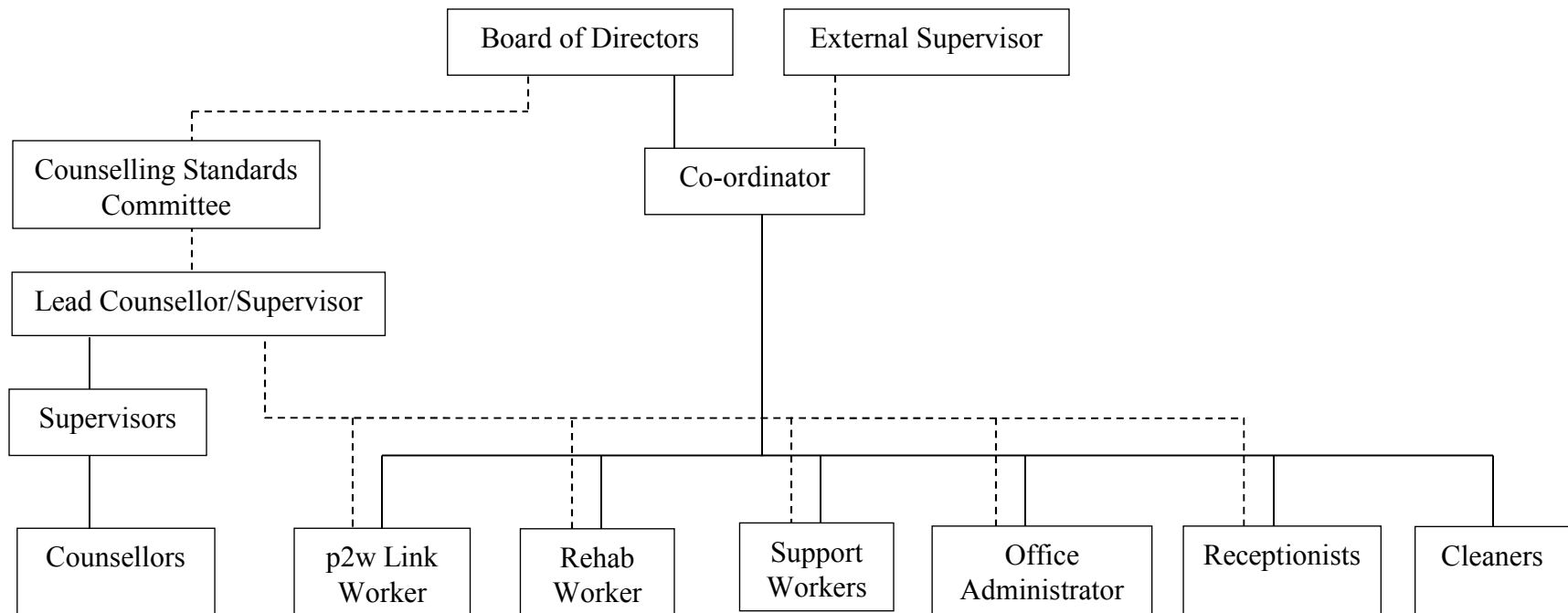


3.1 CCAD Organisation and Management Team

CCAD is governed by its board. Board members are volunteers either elected by CCAD members at an Annual General Meeting or co-opted. The board has legal responsibilities as defined in the Charities and Trustee Investment (Scotland) Act and the Companies Act. The board also has responsibilities for governance, finance, and strategy to guide and support the Co-ordinator in the operation and development of services in line with the Memorandum and Articles of Association. Operational management of CCAD is the responsibility of the Co-ordinator. The supervision and development of the counselling service is governed by the CCAD Counselling Standards Committee (CSC) and implemented by Lead Counsellor/Supervisor.



Solid lines represent normal line management responsibilities and dotted lines indicate supervisory responsibilities. The Counselling Standards Committee (CSC) has a delegated responsibility to ensure ethical practice and adherence to professional guidelines. The Lead Counsellor/Supervisor provides regular supervision to workers with a case load as well as ad hoc supervision and support to all staff and volunteers